

## Board of Trustee Voting Meeting Minutes October 17, 2019 6:30 PM

1. **Call to order** 6:35 pm
2. **Opening statements** – D.Rufo - none
3. **Review & accept minutes from September 19, 2019**  
Motion to approve minutes made by M. Reynolds, S. Narahari 2<sup>nd</sup> – All in favor;  
None Opposed. Motion passes. **Meeting minutes approved.**
4. **Student Representative** – Kyle H. spoke and provided:
  - Environmental Group Update;
  - Co-exist Group Update – reading book donated by LGBT author, gender identity Rainbow Conference in April at West Chester meeting and exchanging ideas for all diverse groups;
5. **Committees Meeting updates – Committee Chairs**
  - **Development Committee** – Denise Kozuch-Harakal / Dan Rufo – no meeting this month. First big fundraiser concluded, comparable receipts, better service;
  - Curriculum Committee – Dan Rufo – no report.
  - **HR Committee** – Janel Work – brief meeting this month telephonically, updated on vacancies, potential climate survey and moving forward with objectives and evaluations of same. Next meeting November 13<sup>th</sup> at noon.
  - **Finance Committee** – Shawn Glick. Committee met past Thursday. Please sign and return emails re: conflicts. October 9<sup>th</sup> – first billing for year went out. Discussion of arbitrage requirements per bond requirements and testing requirements (IRS requires every 5 years). Auditor suggested Bank of NY perform for RA. Bank of NY would perform testing for us for \$4,500.
    - E.Falcone moved to authorize Administration to engage Bank of NY to perform arbitrage testing. E.Falcone Motion to authorize; Mark 2<sup>nd</sup>. All in favor, none opposed. **Motion passes.**
  - **Strategic Planning** – D.Rufo - no meeting but update anticipated in CEO's report.
  - **Legislative Committee** – G.Scott. Had conference call on Friday. Recently had Rep. Cerisi visit, along with some other invitees, had good tour and productive conversation, and RA shared requested information. In December going to send invitations to Superintendants of sending districts for similar visit. In March 2020, School Boards of sending Districts will be invited. Phoenixville board and Superintendant will be separately invited in conjunction with charter renewal. Discussion held regarding getting representation on school boards of sending districts and having representatives on all levels of state and local government that has charter knowledge and information. We have been invited to Legislative Breakfast at Avon Grove on November 1, 2019, 110 East State Road, West Grove, PA 19390.
  - **Business Manager's Report** – Carol Sheaffer.
    - **VOTE** - Staff roster by Business Manager. Motion to approve staff roster made by S.Glick; 2<sup>nd</sup> - M.Reynolds. All in favor; None Opposed. **Staff Roster Approved.**
    - Sign Financial Conflict of Interest Forms

## 6. Administration Reports

- **Lower School Principal Report** – Christine Herman. Updates on past activities and upcoming activities: Bernini Late Night, Career Day, Veteran’s Day Breakfast; Knights Bazaar and Secret Santa Shopper; C. Herman will be Judging Halloween Parade in Phoenixville.
- **Upper School Principal Report** – Michelle Boyd. Harold Smith provided report. Upcoming events and activities: Spanish Festival, Color Run, Photo retakes;
- **Dean of Students Report** – Harold Smith. Chester County Victim Crimes Unit came and met with students and upper school teachers (next week lower school teachers). Yesterday freshman went to “Refreshing Mountain” while 10, 11 and 12<sup>th</sup> graders took PSAT’s.
- **CEO Report** – Gina Guarino-Buli – Accepted into PIAA and moving forward with additional opportunities for student athletes to compete with students and other schools of similar size to RA. Update on charter renewal. Was submitted this past Monday. Requested school visit which will occur in November. Anticipate a recommendation in December/January timeframe. PA charter conference last week. Several RA members presented, attendance was increased over last year, received good feedback both on event overall and presentations.

## 7. Old Business

- none

## 8. New Business

- **Expulsion Hearing** held on October 7, 2019  
Recommendation is expulsion. Motion to approve expulsion S.Glick, 2<sup>nd</sup> Mark . G.Scott opposed, M. Reynolds and A.Bragoli abstain. All else in favor. **Board approved motion to expel Student A.**
- **Update from Foundation** – K.Wenger. Foundation intends to engage NorthStar as “Owner’s Representative” to conduct feasibility study regarding expansion.
- **Board Member expectations:** Expectations reviewed. Email communications are key. If no response, assumed agreement. Need to review documents in Board folder before upcoming meeting.
- **Committee Assignments:** Updates on members of each committee.
  - Development M. Greiner is joining Development.
  - Curriculum Committee – D.Rufo, J.Work, S. Narahari
  - Legislative – no longer ad hoc. G.Scott, D. Rufo, A.Bragoli, M. Reynolds
  - H.R. Committee (operational)– J.Work, S. Narahari, E.Falcone,
  - Finance – S.Glick, K.Wenger
  - Strategic Planning (operational)- D.Rufo, J.Work, E.Falcone, S. Glick, S. Narahari, M.Greiner
- **School Board Districts invitations -**
  - Going to invite sending school district’s board in either February or March. Would like Board Member attendance in advance of monthly board meeting. Please advise whether February or March is better.

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- **Board member applications -**
  - Update from Janel Have 4 applications, anticipate 2 more
  - Interviews being scheduled for November 7th - 12<sup>th</sup>, after work
- Public comment – Open discussion regarding impressions of Norristown bussing issues.

9. **Adjournment** – 8:02 M.Reynolds moves to adjourn; 2<sup>nd</sup> by S. Narahari. All in favor, none opposed. Adjourned.

10. **Executive session on Real Estate**